

Virginia Association of the Technology Student Association

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August 1, 2017

TO: Technology Teachers

FROM: Andy Stephenson, State Advisor
Virginia TSA

SUBJECT: Technology Student Association Affiliation

Welcome to a new year of exciting possibilities and opportunities! As a technology teacher, you are driven to provide your students with every opportunity to explore the dynamics of technology and the role TSA can contribute to your students' understanding about the technical world. There are events and activities available for all students. We encourage you to include TSA activities as an integral co-curricular part of your classroom and laboratory instruction. Please consider the opportunities you can provide for your students by joining the only student organization which focuses specifically on students enrolled in technology education.

We encourage you to affiliate your local chapter with National TSA early in the school year so your students may receive the full benefit of state and national membership. Virginia TSA and National TSA provide a unified annual membership package. Affiliation, which is conducted online through the national website, will begin in September. ***Each chapter will receive a free link to the Total TSA Event Guide with affiliation.***

There are three membership options available to students and schools. The options are provided below:

1. Red Chapter Affiliation Program (Red CAP)

A chapter affiliates up to ten members by paying a flat fee (additional members may be added during the year for a fee). The membership fee for Red CAP is \$100 at the national level plus \$20 Virginia state dues.

2. White Chapter Affiliation Program (White CAP)

A chapter affiliates eleven or more members by paying a per member White CAP fee for state and national dues. The membership fee for White CAP is \$10 per member at the national level plus \$2 Virginia state dues.

3. Blue Chapter Affiliation Program (Blue CAP)

A chapter affiliates an unlimited number of members in a school for a flat fee (typically effective when there are more than 38 members). This option is popular in chapters where students rotate through a Technology Education class for a portion of the year to enable all students to be members. The membership fee for Blue CAP is \$350 at the national level plus \$75 Virginia state dues.

The affiliation deadline for non-interrupted services is November 20, 2017. If you affiliate by November 20th, you will receive uninterrupted service, recognition of continuous annual chapter affiliation, a gold seal affiliation certificate, and a complimentary copy of the *2017/18TSA Information Directory*. Only chapter affiliations received by the close of business on November 20th will be eligible for these bonus benefits. **Affiliations completed online are not processed until dues are received by the national office through a school purchase order, credit card number, or check. In order to be considered AFFILIATED your Purchase Order (Faxed or Scanned), Credit Card Number or Check must be provided to the National Office.**

We look forward to working with you to promote technological literacy for your students. To find out more about Virginia TSA, visit the association Web site at www.VirginiaTSA.org. If you have any questions, please call 804 524-5549(w), 804 524-5757 (f), or email StateAdvisor@VirginiaTSA.org

/as

c: Lynn Basham

Visit www.VirginiaTSA.org to keep informed of the most up-to-date happenings.

Last updated on 07/13/15



CHAPTER AFFILIATION INSTRUCTIONS

Technology Student Association
1914 Association Drive
Reston, VA 20191-1540
Phone 703/860-9000
FAX 703/758-4852
www.virginiatsa.org

- Each member pays all applicable state and national dues.
- To add members throughout the school year, follow the regular online procedure.

**Chapters may affiliate at any time during the school year; however,
chapters that affiliate by November 20, 2017 will receive:**

Uninterrupted service

TSA2017-2018 Directory

Gold Seal affiliation certificate

DIRECTIONS FOR AFFILIATION

To Affiliate ONLINE

1. Click on the **Manage My TSA** button found at www.tsaweb.org on the right side of the page.
2. Select Chapter Advisors on the left side of the page.
3. For returning advisors, input username and password given to you by National TSA. New schools and advisors without logins, please select **Click Here** to request a login.
4. Input or review your school and membership information.
5. Required fields that must be updated are:
 - Principal
 - Membership Type: CAP or Individual
 - Number of MembersHit SUBMIT once all information has been entered.

5. On the Membership Roster page: Note: Once you submit a student's name they are a member of TSA and another student's name cannot be substituted during the membership year. Spelling corrections may be sent to lguido@tsaweb.org.

Blue CAP membership: click on Input Roster and you will have the option to download and import a roster template or you may type in student names directly into the system.

Red CAP or White CAP: click on Input Roster and type in the student names. Hit Save after each student is entered.

6. All advisors registered during the 16/17 affiliation are automatically included on your registration for this year. Please use the Add/modify Advisor button to change your advisors selections for affiliation.
7. Once you have made all your affiliation selections, click on **View Invoice and Payment Screen**.
8. After reviewing your invoice, if you need to make changes, click on the **Return to Chapter Information** Button.
9. Once you have verified that your invoice is correct, select payment by purchase order or credit card. If you are paying by purchase order but don't know the PO number, simply type in "TBD" where it asks for the PO number. If you are paying by check without a purchase order, choose the purchase order option and write the word "CHECK" where it asks for a PO number. You will receive an automatic invoice to your e-mail after clicking on Submit. Once you hit submit, your existing chapter information cannot be changed. Please fax your purchase order within three business days to TSA at 703.758.4852.
10. A confirmation/invoice will be e-mailed to the address you have already provided. Please submit this e-mailed invoice to your financial department for payment. Mail affiliation funds to: **Technology Student Association, 1914 Association Drive, Reston, VA 20191-1540.**

Visit www.VirginiaTSA.org to keep informed of the most up-to-date happenings.

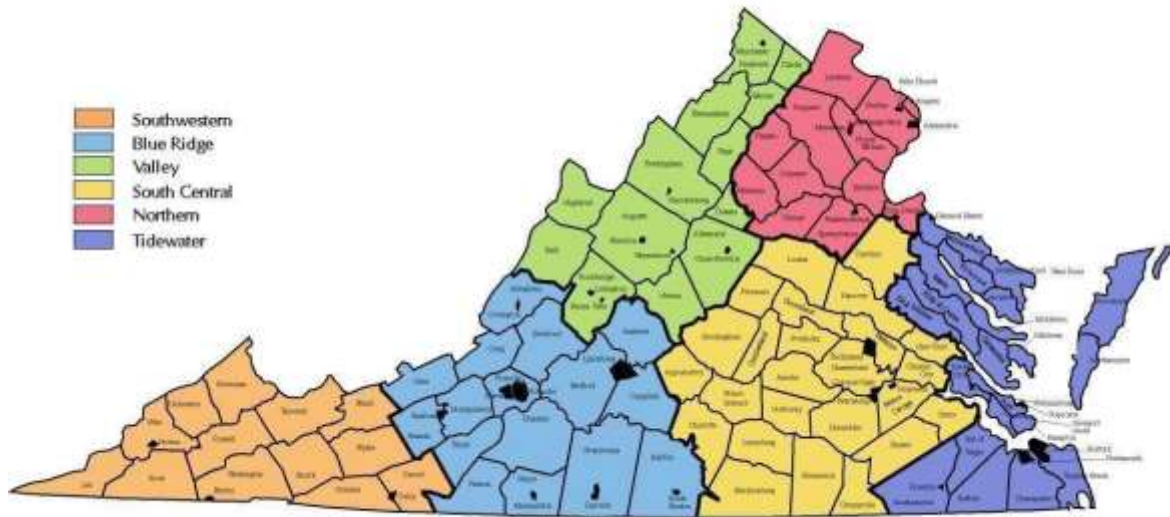
July 25-27	VTEEA Summer Conference	Norfolk
July 30-August 1	State Advisor Summit	Reston
August 1	Virginia TSA Affiliation Packet Available Online	www.VirginiaTSA.org
August 7	Virginia Scene Articles Due	Architakadam19@gmail.com
August 14	Virginia Scene Posting	www.VirginiaTSA.org
September 23	Executive Council Meeting	Waynesboro
October 2-6	TSA Week	Nationwide
October 3	Virginia Scene Articles Due	Architakadam19@gmail.com
October 4	Blue Ridge Region Fall Rally	Blacksburg Middle School/VA Tech
October 10	Virginia Scene Posting	www.virginiatsa.org
October 10	Southwestern Fall Rally	William N. Neff Center
October 12	Regional Fair Management Meeting	TBD
October 13	South Central Region Fall Rally	Kings Dominion (tentative)
October 14	Valley Regional Fall Rally	James Madison Univ.
October 17	Deadline to Register for TSA Leadership Academy	Statewide
October 21	Tidewater Regional Fall Rally	Langley Centennial Open House (tentative)
October 21	Northern Region Fall Rally	TJHSST or GMU
November 9-11	TEECA East Coast Regional	Virginia Beach
November 17-18	Virginia TSA Leadership Academy	Richmond
November 19	Second Quarterly Council Meeting	Richmond
November 20	Deadline for Affiliation for Uninterrupted Service	Nationwide
November 27	Virginia Scene Articles Due	Architakadam19@gmail.com
December 4	Virginia Scene Posting	www.virginiatsa.org
December 7	Technosphere Planning Meeting	TBD
January 12-13	Virginia ACTE Legislative Seminar	Richmond
January 31	Deadline for Affiliation in Order to Compete at Regional Fairs and Technosphere	Statewide
February 1-29	Career and Technical Education Month	www.acteonline.org
February 1	Deadline for Registration for the Regional Fairs	Statewide
February 1	Regional Officer Candidate Application Due	Statewide
February 3	Executive Council Meeting	TBD
February 8-9	Children's Engineering Convention	Hotel Roanoke
February 12	Virginia Scene Articles Due	StateAdvisor@virginiatsa.org
February 18-24	National Engineers' Week	www.eweek.org
February 19	Virginia Scene Posting	www.virginiatsa.org

Visit www.VirginiaTSA.org to keep informed of the most up-to-date happenings.

March 3	Northern Regional Spring Fair	Briar Woods High School
March 3	Blue Ridge Regional Spring Fair	Hidden Valley Middle School
March 3	Tidewater Regional Spring Fair	Benjamin Syms
March 3	Southwestern Regional Spring Fair	William N. Neff Center
March 3	South Central Regional Spring Fair	Deep Run High
March 3	Valley Regional Spring Fair	Stuarts Draft High School
March 5-9	TSA Advisor Appreciation Week	Statewide
March 14	Virginia Scene Articles due	Statewide
March 31	Deadline for Technosphere Registration	Statewide
March 31	State Officer Candidate Application Due	Statewide
March 31	Achievement Program (Bronze, Silver, & Gold) Applications Due	Statewide
March 31	Technology Honor Society Applications Due	Statewide
March 31	Virginia TSA State Conference Award Applications Due	Statewide
April 10	Virginia Scene Articles Due	Architakadam19@gmail.com
April 12-14	ITEEA Conference	Atlanta
April 17	Virginia Scene Posting	www.virginiatsa.org
May 4-6	Technosphere 2017	Hampton Roads Convention Center
June 8-10	New Officers Leadership Workshop	TBD
June 22- 26	National TSA Conference	Atlanta

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Last updated on 07/13/15



Effective 8/25/2004

**The Virginia Association
of the Technology Student Association
is proud to announce the ...**

2018 Regional Fall Leadership Rallies

<u>Region</u>	<u>Date</u>	<u>Location</u>
Valley	October 14, 2017	James Madison University
South Central	October 13, 2017	Kings Dominion (tentative)
Southwestern	October 10, 2017	William N. Neff Center
Blue Ridge	October 4, 2017	Blacksburg Middle
Northern	October 21, 2017	TJHSST or GMU
Tidewater	October 21, 2017	Langley Centennial (tentative)

Registration packets will not be mailed.

For more information, visit www.VirginiaTSA.org for a registration packet.

Experience the Virginia TSA Leadership Academy



An Exciting experience designed to build your chapter's Officer team into a fully functioning, effective group of Leaders!

**Bring your Chapter's Officer Team
November 17 & 18
Place: Richmond**

**Keep Watching www.VirginiaTSA.org For more
Details & Registration Information.**

**The Virginia Association of the
Technology Student Association
is proud to announce the ...**

2018 Regional Spring Fairs

The spring fairs provide a chance for students to showcase their knowledge of technological activities for the year. The six regional events feature competitions, regional officer elections, and technology learning experiences. Students will be recognized for outstanding achievement in over thirty regional events. Only the top three finishers in these specific regional events will advance to statewide competition at Technosphere. We invite you and your students to participate at this year's regional fair to demonstrate each student's technological capability. Outstanding Virginia TSA members are encouraged to run for a regional or state TSA officer position. Download the **Virginia TSA Addendum** to find out which events are held at regionals and other Virginia specific information for competition.

<u>Region</u>	<u>Date</u>	<u>Location</u>
Blue Ridge	March 3	Hidden Valley Middle Roanoke
Southwestern	March 3	William N. Neff Center Washington County
Tidewater	March 3	Benjamin Syms MS Hampton City
Northern	March 3	Briar Woods High School Loudoun County
South Central	March 3	Deep Run High School Henrico County
Valley	March 3	Stuarts Draft High School Augusta County

The regional fair packets will be available online December 9, 2017. Visit www.VirginiaTSA.org for more information.

Technology Student Association

**The Virginia Association of the Technology Student
Association Welcomes you to...**



2017-2018 Virginia TSA Executive Council

Left to Right: Archita Kadam, Nidhi Desai, Hansika Shah, Mithra Dhinikaran, Jasper Leidig, Evan Sooklal, Devan Patel, Nick Stockner, Tyler Stein, Victoria Compton, Jenna Benzing, Maggie Dube, Unmesha Vullikanti, Sydney Fletcher, Jessica Strait

Not Pictured: National President Aala Nasir

Technosphere 2018

WHAT:	Virginia TSA State Leadership Conference
WHERE:	Hampton Roads Convention Center
WHEN:	Hampton, VA Friday, May 4 -6
WHO:	Technology students, advisors, chaperones, and parents
WHY:	Compete, meet new friends, and elect the new student leaders for TSA in Virginia
Cost:	Registration Fees \$50



Frequently Asked Questions

When do I need to affiliate?

Affiliate as soon as possible so your students can receive the full benefit of membership at the Regional, State, and National level. If you affiliate prior to November 18th, you will receive uninterrupted service. This means you will receive recognition of continuous annual chapter affiliation, a gold seal affiliation certificate, and a complimentary copy of the 2017-18 TSA Information Directory from National TSA.

January 31 is the Deadline for Affiliation in Order to Compete at Regional Fairs and Technosphere

What is the cost to affiliate?

Membership costs are dependent upon which membership program is chosen. See page 1.

What are the benefits of the Blue Chapter Affiliation Program (CAP)?

It provides a means for all the technology education students in your school to affiliate at a much lower cost. If you join as a Blue CAP member, your chapter roster may be updated at any time without an additional charge. This is especially helpful when you have technology classes that are 6, 9, or 18 weeks long.

When affiliating as a CAP member, do I need to send the chapter roster?

As a Blue CAP member, your entire school is affiliated. Send National TSA your technology education roster from all your classes. If you have more than one technology teacher in your school, provide their rolls also. This will allow any student enrolled in technology education to become an active member during the school year. Also add students wishing to be a part of TSA that have previously taken a Technology Education course in either Middle or High School.

What does TSA offer my students?

Access to the national TSA programs, a state Leadership Academy, 6 regional fall leadership rallies, 6 regional spring fairs, Technosphere, the Virginia Scene, recognition, leadership opportunities, scholarships, and a way to explore the technology activities in a competitive environment. The Achievement Program is also available to all students and levels can be earned without conference attendance.

How are the regional and state event fees used?

The regional and state registration fees provide for event materials, plaques and trophies, mailing fees, copy costs, facility rental costs, custodial fees, and much more. The fees also provide Virginia TSA funds to provide services professional development, scholarships, hold Executive Council meetings, and maintain an independent web site.

How do I receive more information about regional events?

Visit www.VirginiaTSA.org or call the Virginia TSA office at (804) 524-5549. Regional Fair information packets are posted on-line for affiliated chapters at least 30 days prior to the event and can be found at the Virginia TSA web site.

How do my students get involved in the leadership aspects of Virginia TSA?

Take them to the Leadership Academy. Ask them to join a state or regional committee. Read the committee reports online to learn more about the opportunities available. To nominate a student, send their name, chapter, email, advisor, and committee name to StateAdvisor@VirginiaTSA.org. Nominate your local student leaders for regional or state office. Download the regional or state officer application at www.VirginiaTSA.org.

How do I know which events are offered at the regional fairs?

The Addendum provides information for the regional and state competitive events. The addendum is available online at www.VirginiaTSA.org. The Addendum must be used together with national guidelines for middle or high school events.

Do the event requirements change at regional and state competitions?

Adjustments must be made to some competitive events in order to comply with Virginia requirements. Some events are developed and only offered in Virginia. The addendum contains updates on the regional and state competitive events.

General Advice to Advisors

Hints for starting a TSA chapter in your school:

1. Use the TSA Activities in your classroom. Why reinvent the wheel?
2. Visit TSA events as a judge or chaperone to get the “inside scoop” without having your own chapter around to be supervised.
3. Call and ask other TSA advisors in your area for hints and help.
4. When competing, provide each student with his or her own set of rules. This appropriately places the responsibility for competition on the student.
5. Let your officers be more than a figurehead. The treasurer needs to solicit funds, the reporter needs to provide publicity for the local paper, and the historian creates an archive and produces bulletin boards.
6. Fundraise early and often. Parents are a great asset, if you ask.
7. Publicize your successes. Take your students to school board meetings, display your trophies in the main office, and write press releases for local newspapers.
8. Keep a visual archive. This not only inspires future members, but also keeps the memories alive.
9. Create a local TSA newsletter for parents and interested supporters such as the school superintendent, CTE director, and principal.
10. Create a local website for TSA news and events. This is a cheap and easy way to keep locals informed of your chapter events. Be certain to provide a button or form that identifies ways to donate funds to your chapter.
11. Stay up to date by visiting the Virginia TSA web site at www.VirginiaTSA.org.

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